



Doncaster Council

Report to Support Executive Decision Record to agree Parish Charter 20th May 2019

Item: Agreement of the Joint Charter for the partnership between Doncaster Council and the Parish and Town Councils of Doncaster

Purpose of Report

To outline the approach that has been taken towards a review and refresh of the Parish and Town council charter.

Key Points

The Parish Council meeting in March 2018 raised the idea of refreshing the charter and asked for volunteers to be put forward to be part of a working group and a draft approach will be put forward to the July PCJCC meeting.

Three volunteers were proposed to be part of the Charter working group which includes;

- Cllr Steve Platt (Sprotbrough & Cusworth Parish Council)
- Cllr Duncan Wright (Wadworth Parish Council)
- Cllr Francis Jackson (Askern Town Council)
- Cllr Richard Johnson (Finningley Parish Council)
- Cllr Norma McCarron (Blaxton Parish Council)
- Cllr Chris McGuinness (Portfolio Holder Communities, voluntary Sector & Environment)
- Andy Rutherford Head of Streetscene and Highway Operations
- Allan Wiltshire Head of Policy & Partnerships

This group met on the 5th October to review the existing charter document using the key design principles as agreed below;

- Refresh of existing content and only adding in new elements if absolutely necessary
- We are clear what we plan to change and why (including any deleted elements)
- We will consult on any changes
- We will need to re-sign the charter
- We would like the new charter to be in place for 2019-2020

Further Consultation with all members of the committee were sought with the draft charter distributed with the minutes of the previous meeting 24.12.2018 with the intention that at the PCJCC meeting 27.03.2019 a discussion with a view to agreeing the charter would take place.

The PCJCC meeting 27.03.2019 unanimously supported the refreshed charter with some minor tweaks to be overseen by the Charter working group. The final Charter document is attached to this report as Annex A.

Recommendations

The Cabinet Portfolio Holder for Communities, Voluntary Sector and the Environment agrees the charter on behalf of the Council.